



What is **improper use of public research funds** involving university students?



~There are cases at other institutions in which students are involved in improper use.~

✖ False business trip

A faculty member has the institution pay the travel expenses as if a student business trip actually happened by submitting a false trip application and trip report, and collects the travel expenses from the student to use for other research.



✖ False hiring/honorariums

A student is instructed by a faculty member to submit falsified work records (daily or monthly payments), and then turn over the money to a faculty member to use for other research.



✖ Bill padding (work hour padding/inflated travel expense claims)

A student is instructed by a faculty member to request trip expenses for more days than the actual number of days, or to report working hours for more hours than the actual number of hours, and then turn over the extra payment to a faculty member to use for other purposes.



✖ Pooled funds from RA/TA

A student is instructed by a faculty member to report working hours for more hours than the actual number of hours, and then turn over the extra payment to a faculty member to pool for other purposes.



Collecting public research funds paid to a student through false billing and pooling those funds for management by a single researcher or a group of researchers is improper use.



These are improper use!



Are honorariums and business trips (travel expenses) based on facts?
Have you checked the contents of expenses paid by the university?
Have you been instructed to give it to your teacher again?



Is this OK?



NO

Improper Use



『When in trouble...』 (Contact List)

● Consultation Office

【Section of Research Support】 1st floor, Center for Collaboration Community

Tel: 088-687-6078 Fax: 088-687-6100

E-mail: kenkyu@naruto-u.ac.jp



● Complaint Office Regarding Improper Use

【Director for Academic Affairs】 2nd floor, General Student Services Building

Tel: 088-687-6099 Fax: 088-687-6100

E-mail: kbuchou@naruto-u.ac.jp



※Related regulations stipulate that whistleblowers, etc. will not be subject to dismissal or any other disadvantageous treatment due to accusations, consultations, allegations, or cooperation in investigations.

Manual for Handling Misconduct in Research Activities
and Improper Use of Research Funds in Naturo University of Education
<http://www.naruto-u.ac.jp/research/02/002.html>

